

**BOARD OF TRUSTEES**

**PUBLIC LIBRARY ASSOCIATION OF ANNAPOLIS**

**AND ANNE ARUNDEL COUNTY, INC.**

**4:00 p.m., Thursday, November 16, 2023**

**Severn Library, Severn Square Shopping Center**

**2624 Annapolis Road, Severn, MD 21144**

**Meeting Agenda**

4:00 p.m. Call to Order - Mr. Nelson

Approval of Agenda - Mr. Nelson

Approval of Previous Meeting Minutes:

* Full Board Open Meeting Minutes of September 21, 2023 - Mr. Nelson

Welcome to Severn Library - Ms. Ellie Mullen, Branch Manager

Welcome and Introduction of Guests - Mr. Nelson

Chair’s Report - Mr. Nelson

Foundation Board Report - Ms. McDonald

Treasurer’s Report - Ms. Belcher

CEO and Executive Leadership Team Reports:

* Presentation: Annual Report - Ms. Feldmann
* Notification of Sole Source Procurement - Comprise, Smart Access Management (SAM) Renewal - Mr. Rodela

Board Committee Reports:

*Finance and Audit Committee Report* - Ms. Belcher

* MOTION to Approve Record Retention Schedule

*Governance, Strategy, and Organization Committee Report* - Mr. Estepp

* MOTION to Abolish Printing Policy
* MOTION to Elect Dylan Behler, pending County nomination to represent Council District 6

*Human Resources and Diversity Committee Report* - Ms. Solomon

* MOTION to approve one additional floating personal leave day for religious or personal observance

Public Comment - Mr. Nelson

Motion to Adjourn to Closed Meeting - Mr. Nelson

**Upcoming Events**

Board of Trustees Committee Meetings

4:00 p.m., Thursday, December 21, 2023

(Virtual via Zoom)

Full Board of Trustees Meeting

4:00 p.m., Thursday, January 18, 2024

Maryland City at Russett Library

3501 Russett Common, Laurel, MD 20724

Cyber Monday

Monday, November 27, 2023

<https://www.aacpl.net/foundation/donate>