



**BOARD OF TRUSTEES
PUBLIC LIBRARY ASSOCIATION OF ANNAPOLIS
AND ANNE ARUNDEL COUNTY, INC.**

4:00 p.m., Thursday, January 20, 2022

Via Zoom

Open Session Meeting Minutes

Mr. William A. Shorter Jr., Chairman, presiding.

Trustees Attending:

Ms. Leslie Anderson
Ms. Cathy Belcher
Ms. Dalix Cruz
Mrs. Laura Ellis
Mr. James Estep
Ms. Barbara Maxwell
Ms. Joyce Miller

Dr. Robert Sapp
Ms. Simmona Simmons
Ms. JanElaine Smith
Ms. Sandra Solomon
Mr. Gerald Starr
Ms. Brooke Toomey

Trustees Unable to Attend: Ms. Tonya Baroudi and Ms. Penny Evans

Staff Attending:

Ms. Donna Denny, Executive Assistant
Ms. Christina Feldman, Director, Marketing & Communications
Ms. Catherine Hollerbach, Chief Operating Officer
Mr. Cedric Grant, Chief Operating Officer
Mr. Rudy Rodela, Chief Technology Officer
Mr. Koven Roundtree, Director of Human Resources
Mr. Joseph Scalice, Technology and Video Coordinator
Ms. Cathleen Sparrow, Executive Director, AACPL Foundation

Staff Unable to Attend:

Mr. Skip Auld, Chief Executive Officer

Call to Order

Mr. Shorter called the meeting to order at 4:01 p.m.

MOTION to Approve Agenda

Mr. Shorter asked for a motion to approve the meeting agenda. Ms. Miller moved to approve the agenda. Ms. Anderson seconded the motion. The agenda was approved.

MOTION to Convene in Closed Session

Mr. Shorter announced that the meeting would convene in a closed session, giving the following closing statement as required by the open meetings act (General Provisions Article (insert Symbol) 3-305, in order to: *discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or official over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and to protect the privacy or reputation of individuals concerning a matter not related to public business.*

Mr. Shorter asked for a motion to close the meeting. Ms. Miller moved to close the meeting. Dr. Sapp seconded the motion. All members voted in favor with none opposed. The meeting was closed at 4:03 p.m.

MOTION to Approve Meeting Minutes

The meeting reopened at 4:50 p.m. Mr. Shorter asked for a motion to approve the minutes of the December 16, 2021 meeting. Ms. Miller moved to approve the minutes. Ms. Ellis seconded the motion. The minutes were approved.

Chair's Report

Mr. Shorter thanked Mr. Scalice and Ms. Denny for their assistance and wished all attendees a happy new year.

New Business

Introduction of Bylaws Revisions

Mr. Shorter said the Governance, Strategy, and Organization Committee would discuss revisions to the bylaws at their meeting immediate following the current meeting and moved to table the item for the full board until its next meeting on February 17, 2022. Ms. Smith seconded the motion. All were in favor and the agenda item was tabled.

MOTION to Approve Revision to FY23 Operating Budget Request

Mr. Shorter said that when the FY23 Operating Budget Request was initially brought to the board, Mr. Auld, Mr. Grant and Mr. Roundtree advised there may be a need to increase item one of the supplemental budget request, based on market adjustment from the compensation and

class-based classification study completed after six months. Because of this, Mr. Shorter moved that the fiscal year 2023 operating budget request be revised to increase supplemental item number one for salary market adjustment to \$1,125,500. Mr. Estep seconded the motion. None were opposed and the motion carried.

Foundation Report

Ms. Miller reported that at a January 18 meeting, Ms. Sparrow presented the AACPL Foundation Directors with a one-page summary of future philanthropic opportunities. Ms. Miller asked if they could provide this gift planning document to the Board of Trustees. The Foundation leadership thought this was a good idea, and Ms. Miller will provide it for the Trustees at their February meeting.

Adjournment

Mr. Shorter moved to adjourn the full board meeting for members to break into meetings of the assigned committees. Ms. Maxwell seconded the motion.

The meeting was adjourned at 5:02 p.m.